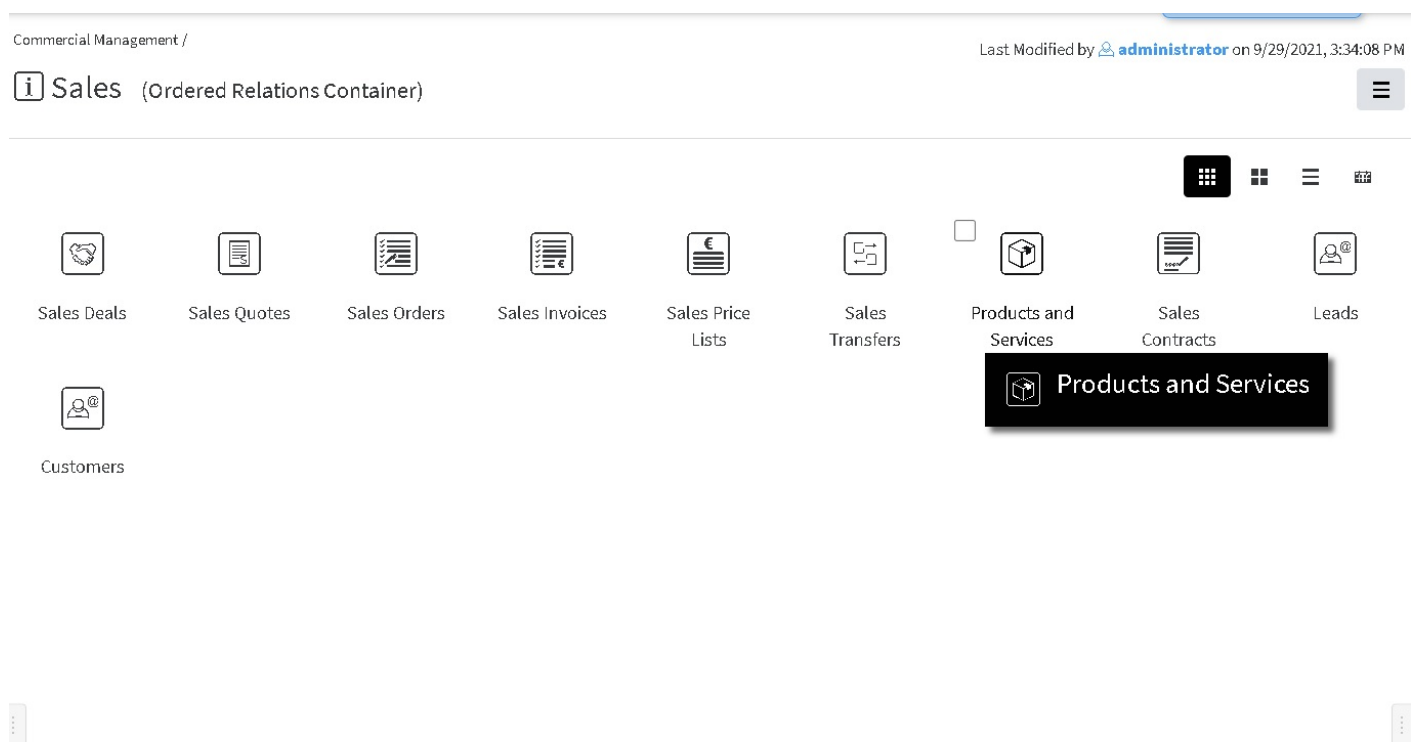


Products and services

Creating New Product

This can be done, using the corresponding buttons, directly from **Commercial Management, Products and Services** Container, which can be found in each **Sales, Purchases, Inventory** Containers

Commercial Management, Sales - Icons view:



Commercial Management, Sales - List view

三

List view

Create New Service



or following the general rule for creating object

Create New ▾ My Ar

Contact

Project

Task

Folder

Category

Document

Image

Video

User

Group


Other

Select Type


□ ×

product


5/5




Product




Purchase
Product



Purchase-
Sales Product



Sales Product



Product Stock

Depending on the purpose of the product/service it can be for Purchase only (Purchasing product), for Sale only (Sales product) or for both (Purchase-Sales Product)

When the New Object Window opens, some Common Details for all kind of products can be defined.

Standard edit ▾

Collaborators: administrator



Suppliers **Supplier** Recommended Purchase Price Standard Discount

Add New Product Supplier

Stock Type * Unit name *

Ref. Name

Name *

Description **B I U S A**

Image

Sales Accountancy Code Sales Accountancy Code Purchase Accountancy Code Purchase Accountancy Code

Cancel

Save Draft

Create

A supplier can be added pressing on the **Add New Product Supplier**

Supplier can be chosen by the Options that appear when clicked on the empty field near Supplier*

Suppliers **Supplier** Recommended Purchase Price Standard Discount

Type: Product Supplier

Supplier *

Recommended Purchase Price Supplier International Supplier Local

Standard Discount Amount Amount Percent %

Add New Product Supplier

Then the Currency options appear by clicking directly on the text Currency

Supplier International

Type: Product Supplier

Supplier * Supplier International

Recommended Purchase Price

Currency ▼ Amount

EUR





BGN

USD

Change Values

Standard Discount

And the price is written in the next field

Suppliers	Supplier	Recommended Purchase Price	Standard Discount
	Supplier International	€250.00	 
	Type: Product Supplier		
	Supplier *	Supplier International	
	Recommended Purchase Price	EUR ▼ 250	
	Standard Discount	Amount	Amount Percent %

Add New Product Supplier

Then discounts can be described in fixed amount and/or percentage

If another Supplier needs to be added, that can be done in the similar way by pressing the below the already defined supplier details

The details: Stock type, Unit name and Name are mandatory (marked with *). Other details are optional. In order to align with the accountancy papers, there is an option to put as details Purchase Accountancy Code and Sales Accountancy Code.

The process is finished by pressing button **Create** at the bottom of the screen.

Suppliers

Supplier	Recommended Purchase Price	Standard Discount
Supplier International	€250.00	

Add New Product Supplier

Stock Type *

Single Stock

Unit name *

pc

Ref. Name

Name *

Single Stock 1

Description

B I U G A ...

Image

Sales Accountancy Code

Sales Accountancy Code

Purchase Accountancy Code

Purchase Accountancy Code

Containers

Relations

Sub-Products

Cancel

Save Draft

Create

And this is how the Product Page looks like:

Single Stock 1 {Purchase-Sales Product}

Single Stock 1

S_Stock1

Charts

Properties

Suppliers:

Supplier	Recommended Purchase Price	Standard Discount
Supplier International	€250.00	

Stock Type

Single Stock

Purchase Accountancy Code:

Ref. Name: S_Stock1

Name: Single Stock 1

Description:

Unit name: pc

Image:

Quantity Calculator:

Tasks Template:

Data to Copy to Template:

Sales Accountancy Code:

Sub-Products:

Containers:

Activities

Types

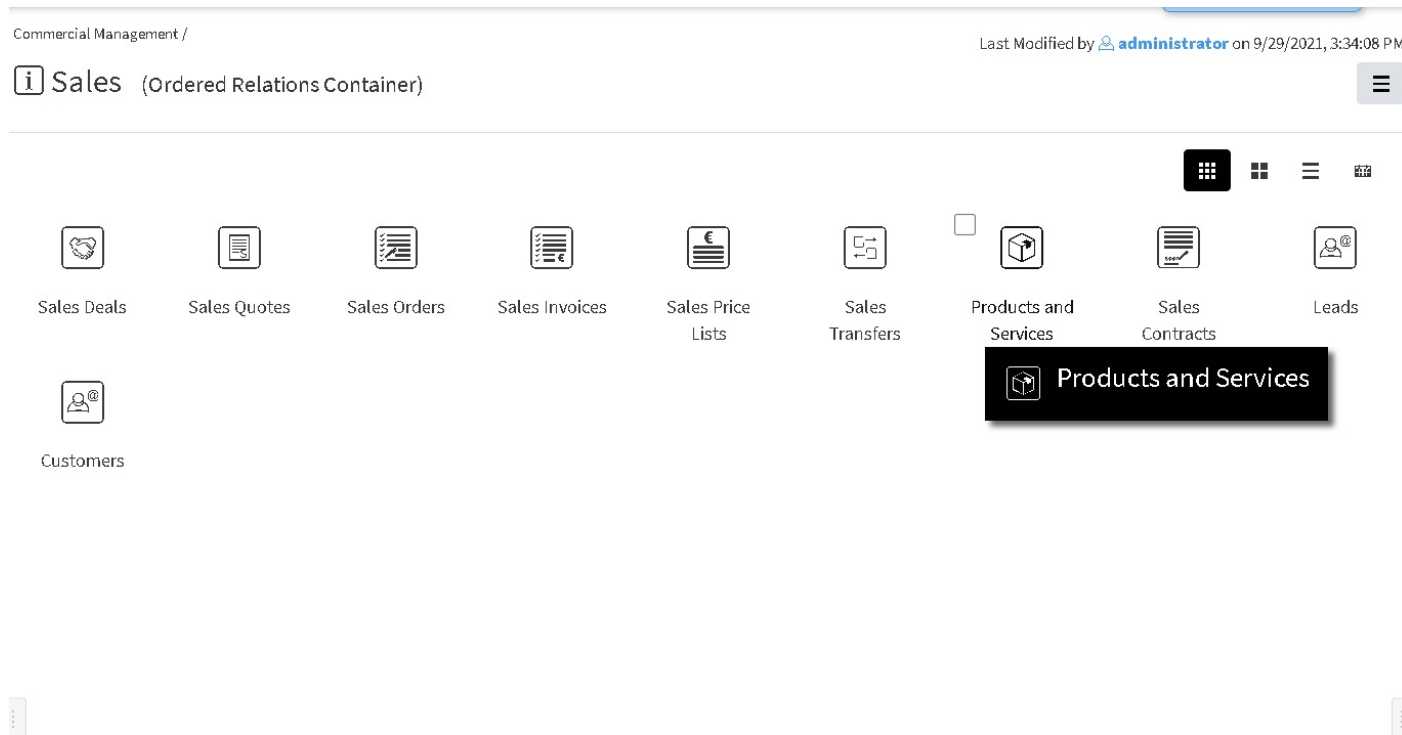
Comment

Activity

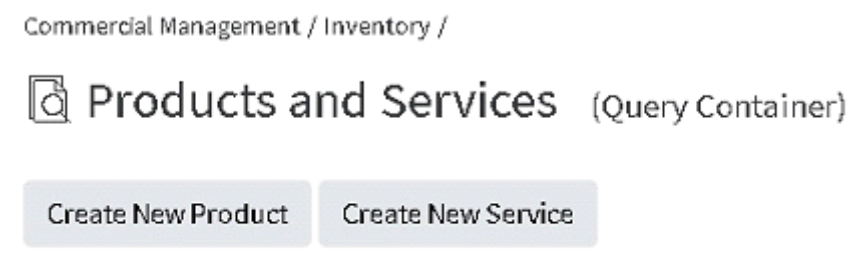
here are 3 zones – Charts, Properties, Activities, that can be expanded or hidden by pressing the ^ at the end of the rows

Creating New Service

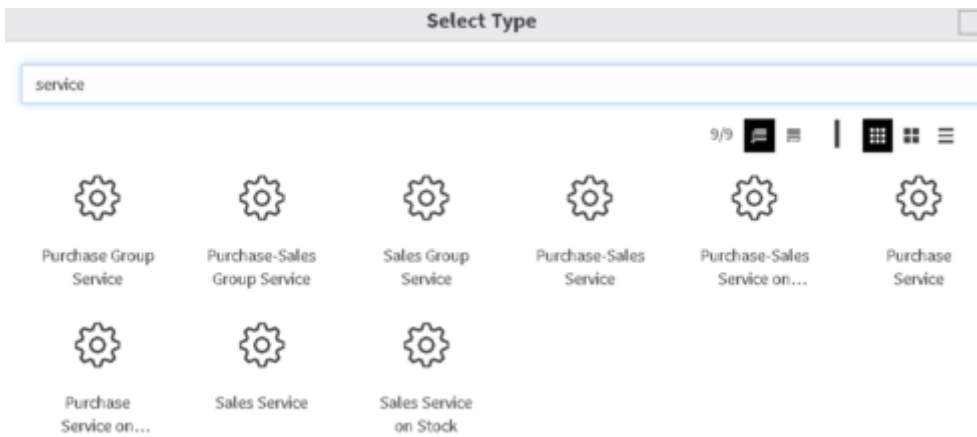
Similarly to creating a new Product, this can be done directly from **Commercial Management, Products and Services** Container, which can be found in each **Sales, Purchases, Inventory** Containers



using the corresponding buttons



or following the general rule for creating object



Depending on the purpose of the service, there are several types of services and each has their sales, purchase, or purchase-sales variant.

Service - used for any services, apart from the below two cases.

Group service - used for many stocks, serviced under one contract with same conditions

Service on stock - used for service (for example maintenance) on the specific stock. When defining, the product on which that service will be applied should be specified mandatory.

Last Modified by [administrator](#) on 10/28/2021, 4:27:23 PM

[i] Service on Stock Maintenance Yearly (Draft-PurchaseMixin-SalesMixin-ServiceOnStock) ☰

Standard edit ▾ Collaborators: administrator

Name * +

Ref. Name +

Description

B I U **A** ...

Unit name * +

Image

Sales Accountancy Code Purchase Accountancy Code

Containers

Relations

Product *

Single Stock 1 Cancel Save Draft Create

The process is finished by pressing button **Create** at the bottom of the screen.

Service on Stock Maintenance Yearly (Purchase-Sales Service on Stock)



Properties



Purchase
Accountancy Code:
Ref. Name: SEStock_maintenance_Y
Name: Service on Stock Maintenance Yearly
Description:
Unit name: year
Image:
Quantity Calculator:
Tasks Template:
Data to Copy to
Template:
Sales Accountancy
Code:
Product: [Single Stock 1](#)
Containers:

Relations



Title

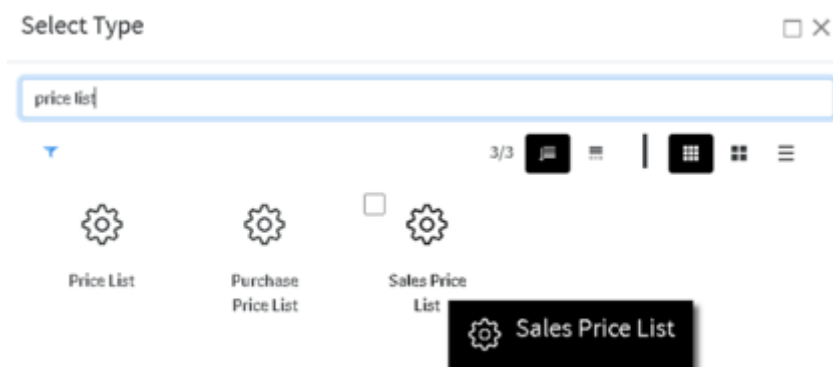
Created At

User Updated At

No Relations

Creating Price list

Creating New Price list can be done via Create New - Other and selecting Sales or Purchase Price List



Let's chose Sales Price List, then the following screen appears

Last Modified by [administrator](#) on 11/2/2021, 6:47:48 PM

EUR Sales Price list (Draft-SalesPriceList)

Standard edit ▾ Collaborators: administrator

Name * EUR Sales Price list

Description **B I U G A X** ...

Currency * EUR

Price List Items *	Sellable	Recommended Price	Minimum Price	Discount
Add New Sales Price List Item				

Containers

Cancel Save Draft (3) Create

To add an Item in the list just press on **Add New Sales Price List** Item a and the new area will appear


Price List Items *	Sellable	Recommended Price	Minimum Price	Discount
<div style="text-align: right;">✎ ✕</div> <div>Type: Sales Price List Item</div> <div>Sellable * <input type="text"/></div> <div>Recommended Price * <input type="text" value="Recommended Price"/></div> <div>Minimum Price * <input type="text" value="Minimum Price"/></div> <div>Discount <input type="text" value="Amount"/> <input type="text" value="Amount"/> <input type="text" value="Percent"/></div> <div style="text-align: right;">Add New Sales Price List Item</div>				

On a Sellable field available products or services should appear as options and one can be chosen to be included in the list

Price List Items *	Sellable	Recommended Price	Minimum Price	Discount
<div style="text-align: right;">✎ ✕</div> <div>Type: Sales Price List Item</div> <div>Sellable * <input type="text"/></div> <div>Recommended Price * <div>Single Stock 1</div> <input type="text"/></div> <div>Minimum Price * <div>Service on Stock Maintenance Yearly</div> <input type="text" value="Minimum Price"/></div> <div>Discount <input type="text" value="Amount"/> <input type="text" value="Amount"/> <input type="text" value="Percent"/></div> <div style="text-align: right;">Add New Sales Price List Item</div>				

Recommended price and Minimum Price should be defined, as well as Discount amount or percent.

Another sellable item can be added by **Add New Sales Price List.**

By the pencil button  the details for each item can be shown or hidden.

Price List Items *	Sellable	Recommended Price	Minimum Price	Discount	
	Single Stock 1	200	100		<div><div></div><div></div></div>
	Service on Stock Maintenance Yearly	50	25		<div><div></div><div></div></div>
Add New Sales Price List Item					

Once all details are defined, process is finished by Create button.

EUR Sales Price list (Sales Price List)
Last Modified by [administrator](#) on 11/2/2021, 7:13:57 PM

Properties

Name:	EUR Sales Price list		
Description:			
Currency:	EUR		
Price List Items:	Sellable	Recommended Price	Minimum Price
	Single Stock 1	200	100
	Service on Stock Maintenance Yearly	50	25

Containers:

Relations

Title	Created At	User Updated At
No Relations		

Activities

Types ☒ Comment Activity

B I U ...

Add a Comment
 ➤

Revision #2

Created 15 November 2024 14:35:50 by Pierre

Updated 15 November 2024 19:35:50 by Pierre