Storing media data

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There are few ways to add different types of data to Profuz LAPIS storage space.

1. Manually copy - paste data to designated shared folder for that purpose. All files will automatically appear in the web browser after paste process is finished.
2. Select Operations menu → Ingest via Upload and select from local network location the desired data files for uploading.

> **Remark**: Once uploading is finished, a notification will appear on the screen as shown below:



Then users will be able to use the uploaded file.